



## INVITATION FOR BIDS (IFB)

Ministry of Education, Information Technology and Cultural Affairs  
Sabaragamuwa Provincial Council

# Supply and Delivery of IT Related Equipment for School Activity rooms in Sabaragamuwa Province

01. The chairman, Provincial Education Ministry Procurement Committee on behalf of the Secretary, Ministry of Education, Information Technology and Cultural Affairs now invites sealed bids from eligible and qualified Bidders for procurement of IT related equipment given below for schools in Sabaragamuwa Province under the GEM Project.

Item no	Description	Quantity	Bid Security
01	Desktop Computer	60	Rs 150,000.00
02	Laptop Computer	800	As clause 8 of IFB

- i. Delivery Date: Within 60 days from date of award.
  - ii. Bidding will be conducted through National Competitive Bidding (NCB)
  - iii. The bidder shall quote these items separately but item no. 01 should be quoted in full quantity.
  - iv. The bidder shall quote full quantity or in multiples of 40 (40, 80, 120, ... up to 800) only for item no. 02. **Bid security amounts for the laptop computer depends on the quantity of bidding.**
02. Interested eligible bidders may obtain further details from the **Secretary, Ministry of Education, Information Technology and Cultural Affairs, Sabaragamuwa Provincial Council, New Town, Rathnapura.** (Telephone-045-2222542 Fax -045-2228042) Bid documents can be

inspected free of charge during the working days of the week from 13.06.2022 to **01.07.2022**. between 09.00 a.m. to 3.00 p.m.

03. A set of bid documents could be obtained from **13.06.2022 to 01.07.2022**. between 09.00 a.m. to 3.00 p.m. by submitting a letter of request to the address below and paying a non-refundable fee of Rs 3,500.00 for Desktop computers and Rs 10,000.00 for Laptop computers in cash.
04. A pre bid meeting will be held on **21.06.2022 at 10.00 a.m.** at the conference room at Ministry of Education, Information Technology and Cultural Affairs, Sabaragamuwa Provincial Council, New Town, Rathnapura. If the meeting couldn't be conducted physically on the scheduled date due to unavoidable reasons the meeting is expected to be held via ZOOM on the 21<sup>st</sup> June 2022 at 10.00a.m. If the bidders are willing to participate in this meeting, they should fax a request letter by using their letter head with the signature of an authorize person before 11.00 a.m. on 20<sup>th</sup> June 2022 to the following fax number 045-222 8042. The ZOOM link will be shared to your respective official email address.
05. Sealed bids with Duplicate should be sent by registered post to the address below to be received on or before **2.00p.m. on 04.07.2022** or could be inserted in the tender box kept in front of the Chief Accountant's room of this Ministry. Bids received late will be rejected. The words "Bids for SUPPLY AND DELIVERY of Information Technology (IT) related equipment-GEMP 2022" should be marked on the top left-hand corner of the envelope containing the bid. Bids will be opened immediately after closing of accepting bids and the bidders or authorized representative could be present along with a letter of authority which is mandatory.

**Address for submitting bids.**

**The Secretary,  
Ministry of Education, Information Technology and Cultural Affairs,  
Sabaragamuwa Provincial Council,  
New Town,  
Rathnapura.**

06. If the scheduled bid opening day is disrupted only due to an unavoidable reason in the Sabaragamuwa Provincial Council area, the bid opening will be postponed to the immediately following office day. The bid documents are to be received on or before 2.00 p.m. on the immediate office day. The bid opening will be held immediately after above mentioned time.
07. All Bids should be valid up to **04.10.2022**.
08. The value of bid security shown as follows should be obtained from a commercial bank registered with the Central bank of Sri Lanka drawn in favor of "Secretary, Ministry of Education, Information Technology and Cultural Affairs, Sabaragamuwa Provincial Council, New Town, Rathnapura" should be attached with bid documents. The name of the bid invitation

marked as “Bid for SUPPLY AND DELIVERY of Information Technology (IT) related equipment GEMP 2022” should be submitted according to the specimen to the attached with the bid document. The bid security should be **valid from 04.07.2022 to 03.11.2022**. If the bidder quote less than full quantity for item no. 02, the value of bid security should be proportionately **If any bidder intends to deposit the specified amount in the Ministry in lieu of bid security, the amount should be deposited in the name of the Secretary of relevant Ministry for the above-mentioned reason, as cash in the ministry. And original copy of the receipt must be attached with the bid documents.** When bids are submitted for more than one item, bid security bond could be submitted separately for each of the item. The bidder can quote full quantity or in multiples of 40 (40, 80, 120, ... up to 800) for item no. 02. **Bid security amounts for the laptop depends on the quantity of bidding as following table.**

Item no	Name of Item	Quantity (nos)	Value of bid security Rs
01	Desktop Computers	60	150,000.00
02	Laptop computers	40	120,000.00
		80	240,000.00
		120	360,000.00
		160	480,000.00
		200	600,000.00
		240	720,000.00
		280	840,000.00
		320	960,000.00
		360	1,080,000.00
		400	1,200,000.00
		440	1,320,000.00
		480	1,440,000.00
		520	1,560,000.00
		560	1,680,000.00
		600	1,800,000.00

		640	1,920,000.00
		680	2,040,000.00
		720	2,160,000.00
		760	2,280,000.00
		800	2,400,000.00

09. The procurement committee chairman retains the right of the final decision on any issues regarding this procurement.

The Chairman,  
Ministry Procurement Committee,  
Ministry of Education, Information Technology and Cultural Affairs,  
Sabaragamuwa Provincial Council,  
New Town, Rathnapura.  
2022-06-09.  
Tel:045-2222542